



Friday 11th September 2020

Dear Parents and Carers,

Change to Morning Drop Off for Cedar, Sycamore, Oak and Lime Class

I am writing to inform you that we need to make a change to our staggered start for your child's class in order that things run even more smoothly, and most importantly to preserve the integrity of our Year Group Bubbles. I hope you will appreciate that we have been observing and monitoring our arrangements and would not make any changes unless we felt it absolutely necessary.

As from Monday 14th September, the following gates need to be used for your child's morning drop off please. There are no changes to timings:

Cedar – Radcliffe Gardens Gate at 8.30am

Sycamore – Harbury Road Gate at 8.30am

Oak – Radcliffe Gardens Gate at 8.50am

Lime – Harbury Road Gate at 8.50am

We would encourage children in Years 4 and 6 who arrive at the Harbury Road entrance, to follow the path down from the pavement independently to where the adult is on duty at the wooden gate. Obviously if you feel your child needs to be accompanied down the path that is fine, and you would exit via the route marked (walk back through the staff car park).

Thank you for your ongoing support with these revised arrangements

Kind regards

Mrs Louise Wood

Headteacher



Harbury Road Carshalton Surrey SM5 4LA

Telephone 020 8643 4428

office@barrowhedges.com

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