



29th January 2020

Dear Parents/Carers,

Parent/Teacher Consultations: Tuesday 11th February, 3.30–5.30pm / Thursday 13th February, 5–8pm

The booking system for Parent/Teacher Consultations will go live tonight, Wednesday, at 6pm. You will be able to book your appointments once you receive the PMX notification.

The window for online bookings will close one week before - for Tuesday appointments at 3.30pm on Tuesday 4th February and for Thursday appointments at 5pm on Thursday 6th February.

Appointments are made on the basis of ten minutes per child, if you have more than one child please ensure that you leave at least a ten minute gap between appointments. As we have a limited amount of appointments, as per our policy on our website, we would request that separated parents come together for their child's consultation(s).

Robin Class Only

Unfortunately Miss Campbell needs to attend a family funeral on Thursday 13th February and will therefore hold all her consultations on Tuesday 11th February between 2pm and 7.30pm. You will receive a separate PMX to book these.

Cedar Class Only

You will know from Mrs Wood's letter of 16th December, that Miss Zafer will return from maternity leave on Tuesday 11th February, teaching Cedar Class three days per week. Therefore Cedar Class will have their Parent/Teacher Consultations on Tuesday 10th March between 4pm and 7pm and Thursday 12th March between 3.30pm and 5.30pm. Bookings will go live for Cedar Class on Monday 24th February.

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School Nurse Appointments

Our school nurse, Joan Nelson, will be available on both Tuesday 11th and Thursday 13th February. If you would like an appointment with the nurse, you will be able to do this when the Parent's Evening window closes. A separate PMX will follow to book these.

Our Emotional Literacy Support Assistants will be available for drop-in meetings at the Thursday Parents Evening.

Mrs Wood, Mr Lowes and Mrs Duncan will be available in the main school hall to meet any parents during both evenings.

Please note, once the online booking for Parent/Teacher Consultations closes, you will have to book a slot directly with your child's class teacher. The easiest way to do this is to send an email to office@barrowhedges.com.

Thank you.

Yours sincerely,

School Office