



## PTA CHRISTMAS CARDS 2019

30<sup>th</sup> September, 2019

Dear Parents/Carers,

We hope that this Autumn term has begun well for new and returning children alike and that sights are now towards the fast-approaching Christmas and holiday season 'just around the corner'.

It may indeed seem early to mention the Christmas or festive holiday season, but now *is* the time to start preparing for the annual designing and printing of the Christmas/Season's greetings cards that many of our Barrow Hedges children know and love.

For these cards to be printed and returned in time to be sent away to family and friends both in the UK and abroad, your child will be bringing home a design form this week with instructions on how to complete and order their cards.

It will be important that the design guidelines (below and on the form itself) are followed properly to ensure your child's designs and images are captured well. The unique designs that the children make will be scanned and printed onto high quality *greetings cards, post cards, gift wrap, sticky labels*, and fun gifts such as *fridge magnets* and *keyrings* (a leaflet with visuals and product information will also be included with the order form)! The brighter the design the better, but ***without using any glitter, collages or metallic ink please!***

Your child's name will be printed onto all their products for that personal touch. So, on the reverse of their design, **the order form must have their name spelt correctly and exactly how you would like it to be printed onto the products**, clearly filling in the quantity of each product that you would like to order.

Producing these unique personalised items for the holiday season will be another great opportunity to fundraise for our school, with around 25% of the orders raised directly benefiting our children at Barrow Hedges. Prices for items are along with the further instructions on the design and order form, but if there are any additional questions please contact us on email: [barrowhedgespta@gmail.com](mailto:barrowhedgespta@gmail.com).

The completed designed form **must be returned to the school office by no later than Tuesday 15<sup>th</sup> October along with exact payment** in cash or via cheque made payable to **Barrow Hedges Primary PTA**. Please **do not hand completed forms in to the class teacher** as we cannot send any order for processing which is received late or without payment. Additionally, once orders have been collected, the PTA will not be able to change or amend any details.

All ordered products will be handed out by early December the latest. We look forward to seeing all the fabulous designs.

Thank you

On behalf of Barrow Hedges Primary PTA

### DESIGN GUIDELINES

**DO NOT STICK OR STAPLE ANYTHING ONTO THE FORM**

**DO NOT PHOTOCOPY THE FORM**

**DO NOT USE COLLAGE**

**DO NOT DRAW RIGHT UP TO THE EDGE;**

**DO FILL THE PAGE LEAVING A 1CM GAP ALL AROUND THE EDGE**

**DO NOT USE PLAIN GREY PENCIL**

**DO USE BRIGHT COLOURED PENCILS, BRIGHT CRAYONS AND BRIGHT PENS**

**DO NOT USE GLITTER OR METALLIC INK**

**DO USE BRIGHT WATER BASED PAINT COLOURS**