



5th September 2016

Dear Parent

Improving School Communications with ParentMail

This term we are upgrading to PMX – ParentMail's latest platform.

The benefits to this include the ability to electronically submit permissions for school trips and a streamlined Parents' Evening appointments system, as well as registering your child for extra curricular activities. Please note that these will be functions that we will introduce gradually

For parents, the latest version of ParentMail means you can easily pick up school messages on your smartphone by downloading the free ParentMail App on Android or iOS.

- Access ParentMail even when there's no network connection.
- No need to search through your busy personal inbox for school messages.
- Instant access – no need to login to complete forms or read messages.
- In app 'notifications' help make sure things don't get missed or forgotten.
- Helps preserve your data allowance.

To use the latest version of ParentMail all you need to do is verify your account. You will be sent either an email or text message from ParentMail, when you receive this please just follow the instructions below.

If you have both a mobile number and an email address registered on your account, you will receive a registration invitation by text **and** email. You can decide which way you register – but you will only need to register once. **Please ensure you submit the correct email address you want registered with Parentmail by Friday 9th September.**

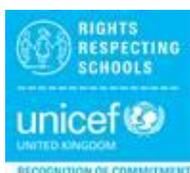
Mobile registration

Please click on the link from the text message and follow the verification process. You will be asked to enter some details, answer a security question to verify who you are and to set a password for your account.

Harbury Road Carshalton Surrey SM5 4LA

Telephone 020 8643 4428

office@barrowhedges.com



Email registration

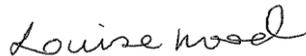
Please click on the link from the email and follow the verification process. As above, you will be asked to enter some details, answer a security question to verify who you are and to set a password for your account.

Please be assured that ParentMail is registered with the Information Commissioner and guarantees that all information you provide will be kept private and will not be passed on to any other organisation.

We are always mindful that communication is a key area in schools and we do try to take on board feedback from parents. We hope that submitting permissions for school trips, clubs etc will be a positive step forward for all.

Thank you for your ongoing support.

Yours sincerely

A handwritten signature in cursive script that reads "Louise Wood".

Mrs Louise Wood
Headteacher